



VALDÉS MATH INSTITUTE

P.O. Box 26484
San Jose, CA 95159

Bob Turner, Program Director
Ana Brito, Office Assistant

Instructions to fill out LIVE SCAN REQUEST:

1. Fill out attached form or complete the form online.

Live Scan Request Form:

https://oag.ca.gov/sites/all/files/agweb/pdfs/fingerprints/forms/BCIA_8016.pdf

ORI: **AE342**

Authorized Applicant Type: **Employment** (or Volunteer)

Type of License/Certification/Permit OR Working Title: **Contractor** (or Volunteer)

Agency Authorized to Receive Criminal Record Information: **José Valdés Math Foundation**

Street Address or P.O. Box: **P.O. Box 26484**

City: **San Jose**

State: **CA**

Zip Code: **95159**

Mail Code: **15347**

Contact Name: **Bob Turner**

Contact Telephone Number: **(408) 506-2098**

Level of Service: Please check both **DOJ and FBI**

(Note: DOJ takes approximately 3 days; FBI takes approximately 5 days)

2. Bring completed form to authorized Live Scan Provider.

(click link for list: <https://oag.ca.gov/fingerprints/locations>)

3. Pay Fees; results will be electronically submitted to the Valdés office.

There are typically up to three fees involved in the Live Scan fingerprinting process:

Rolling Fee: \$20 – \$25 DOJ Fee: \$32 FBI Fee: \$17

All 2019 Valdés applicants who work the entire 28-day 2019 Valdés summer program are entitled to financial reimbursement of any 2019 Live Scan fees paid as part of summer employment with the Valdés Math Institute.